

# POTOMAC CROSSING

HOMEOWNERS ASSOCIATION, INC.

<http://www.potomaccrossinghoa.org>

**Board of Directors Meeting Minutes  
Monday, July 8, 2013  
Travilah Elementary School  
North Potomac, Maryland**

**Board Members Present:**

- Linda Mayo
- Ligia Moss
- Michael Foecking
- Alan Czarpath
- Rick Meyer

**Not Present:**

- Karen Chandler
- Richard Meddings

Call to order by Linda Mayo of regular Board of Directors Meeting at 7:50 PM following the Annual Meeting.

**Election of Officers:**

Linda Mayo thanked each of the returning Board Members for their service and the efforts of the officers of the Board. She welcomed Alan Czarpath, who was elected to the Board at the Annual Meeting.

Motion by Michael Foecking, which was seconded by Alan Czarpath -- that the current slate of officers be elected to an additional one year term was approved by unanimous vote.

President -	Linda Mayo
Vice President-	Ligia Moss
Treasurer-	Karen Chandler
Secretary-	Rick Meyer

**Minutes:**

Rick Meyer apologized for the absence of June 10, 2013 meeting minutes. He promised to have draft redone and circulated prior to the September meeting.

**Potomac Crossing Homeowners Association**  
c/o Vanguard Management Associates, Inc.  
P.O. Box 39 § Germantown, Maryland 20875-0039  
(301)540-8600 x3051

## Tree Removal

AW Landscapes at request of management submitted proposal dated June 10, 2013 for clean-up and removal of various dead and diseased trees in and around Teaneck Court and Terrace.

Jeff Luther confirmed that there was approximately \$3,200 remaining in the 2013 line item budget for tree maintenance and site maintenance, plus some available unexpended carry over funds from prior years.

Motion by Linda Mayo with second by Michael Foecking to approve approximately \$2,000 in work for items 1 and 2 of the proposal was approved by unanimous vote.

Remaining items including pruning and fertilization of holly bushes and a swale for Teaneck tot lot to stop wood chip erosion will be reconsidered for possible action at future meeting in Fall, 2013.

**Next Meeting:** Scheduled for Monday, September 9, 2013 at Travilah Elementary School

Meeting adjourned 8:20 PM.

Respectfully submitted,



W. E. "Rick" Meyer  
Secretary