

POTOMAC CROSSING

HOMEOWNERS ASSOCIATION, INC.

<http://www.potomaccrossinghoa.org>

Board of Directors Meeting Minutes
Monday, October 10, 2016
Travilah Elementary School
North Potomac, Maryland

Board Members Present:

- Kathy Georgannas
- Bryan Greenwald
- Rick Meyer
- Linda Mayo

Not Present:

- Michael Foecking
- Ligia Moss
- Uday Shankar

Representing Vanguard Management:

- Kate Werrett

Quorum and Call to Order, at 7:09pm by Linda Mayo, President

Minutes:

The September 12, 2016 meeting minutes for both the regular Board meeting and the Executive Session were read and approved by unanimous acclamation.

Trash Removal Contract:

Management reported on follow up discussions with Potomac Disposal (see minutes of September 12, 2016 meeting.)

After discussion, Management was instructed to send cover letter to Potomac Disposal to accompany signed contract for 2017 services, thanking company for being responsive to concerns raised by Potomac Crossing home owners regarding liquids leaking/spilling from their trucks and urging company to remain vigilant to prevent any future spillage.

Potomac Crossing Homeowners Association
c/o Vanguard Management Associates, Inc.
P.O. Box 39 | Germantown, Maryland 20875-0039
(301)540-8600 x3051

Common Area Trees

Board discussed and compared various proposals received from Musser and AW Landscape for removal of dead trees. Motion by Linda Mayo to authorize \$2,550 for Musser to remove the following trees:

- Large Oak on median strip in front of 7-11 Teaneck Court
- Dead Ash tree at 14033 Great Notch
- Dead Maple at 14044 Great Notch

Motion was seconded by Rick Meyer and approved unanimously. Two large oaks behind Teaneck Court are in “distressed condition” but, according to AW and Musser, will probably **not** need to be removed for another 1-2 years.

Late Invoice - Leaf Removal:

Motion by Rick Meyer to authorize payment in the amount of \$2,600 to AW Landscapes for leaf removal services rendered one year ago in Fall, 2015 – for which invoice had **not** been previously submitted. Motion was seconded by Linda Mayo and approved unanimously.

Prohibited Parking on Common Elements – Commercial Vehicles

Homeowner was invited to hearing as scheduled for tonight’s meeting, but did **not** appear. The Homeowner will be invited to attend the November, 2016 meeting.

Board discussed continued efforts to enforce prohibition of commercial vehicles on common elements of townhomes.

Towing is only possible after new signage is installed to comply with recently changed County Ordinance. Signs will cost approximately \$300. The Board tabled action for later date.

Next Meeting: Scheduled for 7:00pm on Monday, November 14, 2016, at Travilah Elementary.

Adjournment: 8:20 pm

Respectfully submitted,



W. E. "Rick" Meyer
Secretary