

# POTOMAC CROSSING

HOMEOWNERS ASSOCIATION, INC.

<http://www.potomaccrossinghoa.org>

**Board of Directors Meeting Minutes  
Monday, July 11, 2016  
Stone Mill Elementary School  
North Potomac, Maryland**

**Board Members Present:**

- Michael Foecking
- Kathy Georgannas
- Bryan Greenwald
- Rick Meyer
- Linda Mayo
- Ligia Moss
- Uday Shankar

**Representing Vanguard Management:**

- Kate Werrett

**Homeowner Present:**

- Karen Chandler
- Susan Avijan

**Quorum and Call to Order**, at 7:30pm by Linda Mayo, immediately following conclusion of 2016 Annual Meeting of Homeowners.

**Expression of Appreciation and Gratitude to Karen Chandler**

Linda Mayo and the Board Members conveyed a very warm thank you to Karen Chandler for her many long years of service to Potomac Crossing. Karen, who recently retired from the Federal Government, chose not to run for re-election to the Board.

**Minutes:**

The June 13, 2016 meeting minutes were read and approved by unanimous acclamation.

**Violation and Observation (V&O) Report**

Potomac Crossing Homeowners Association  
c/o Vanguard Management Associates, Inc.  
P.O. Box 39 | Germantown, Maryland 20875-0039  
(301)540-8600 x3051

The Board reviewed Management V&O report as dated June 29, 2016 which contained updates on various maintenance and repair issues within the neighborhood.

**Welcome of New Board Member:**

On behalf of the entire Board, Linda Mayo congratulated and welcomed Bryan Greenwald as newly elected member. Bryan will be transitioning his responsibilities as Chair of AECC to another member of the committee. (Bryan was unable to stay for entire regular Board meeting due to prior commitment, but will return on September 12, 2016 for discussion with candidate for Committee Chair.)

**Garbage Removal Contract:**

Action on proposed renewal contract was tabled pending discussions by Management with Potomac Disposal, Inc., the current contractor, regarding reported leakage of liquids on neighborhood streets from trash truck. Management will also request additional bids from alternate provider(s).

**Common Area Trees**

Motion by Linda Mayo was seconded by Rick Meyer to perform all remaining work (items 1, 5 and 6) as detailed in the May 13, 2016 proposal by AW Landscapes. Motion was approved by unanimous consent.

**Social Media/"List Serv" Project**

The Board again conducted working discussions on possible options for the Association to develop a community wide electronic notification platform to communicate information to Homeowners.

Consensus of the Board: PCHOA does not have capacity to provide a crime information clearinghouse or notification system. That function is best left to other government authorities or to other informal networks NOT administered by the Association.

The discussion on possible options will be continued at a future meeting.

**Next Meeting:** Scheduled for 7:00pm on Monday, September 12, 2016, at Travilah Elementary.

**Adjournment:** 8:40 pm to convene Executive Session.

Respectfully submitted,



W. E. "Rick" Meyer  
Secretary