

POTOMAC CROSSING

HOMEOWNERS ASSOCIATION, INC.

<http://www.potomaccrossinghoa.org>

Board of Directors Meeting Minutes

Monday, May 9, 2016

Travilah Elementary School

North Potomac, Maryland

Board Members Present:

- Karen Chandler
- Kathy Georgannas
- Linda Mayo
- Rick Meyer
- Ligia Moss
- Uday Shankar

Board Members Not-Present:

- Michael Foecking

Representing Vanguard Management:

- Kate Werrett

AECC Member Present

- Bryan Greenwald

Homeowners Present:

- Elise Ward

Visitor Present

- Lin Norton

Quorum and Call to Order, at 7:10pm by Linda Mayo.

Minutes:

The April 11, 2016 meeting minutes were read and approved by unanimous acclamation with minor revisions.

Potomac Crossing Homeowners Association

c/o Vanguard Management Associates, Inc.

P.O. Box 39 | Germantown, Maryland 20875-0039

(301)540-8600 x3051

Tot Lots

Motion presented by Linda Mayo to approve signature of written acknowledgement that PSI, who is installing new Tot Lot equipment will not be installing wood carpet was seconded by Rick Meyer and approved unanimously. (AW Landscapes, Inc. installed additional wood carpet in February 2016.)

"List Serv" Project

Board discussed Jeff Luther's memorandum dated April 22, 2016 regarding considerations and possible options for developing a community wide electronic notification system.

Jeff was invited to attend the June 13, 2016 meeting for further elaboration.

Ligia Moss departed at 8:00pm because of another previously scheduled commitment.

Maintenance Priorities

The Board had a general discussion on upcoming community wide maintenance inspections which will be performed by Vanguard Management and on various outstanding violation notices.

Next Meeting: Scheduled for 7:00pm on Monday, June 13, 2016, at Travilah Elementary.

Adjournment: 8:40 pm.

Respectfully submitted,



W. E. "Rick" Meyer
Secretary