

POTOMAC CROSSING

HOMEOWNERS ASSOCIATION, INC.

<http://www.potomaccrossinghoa.org>

Board of Directors Meeting Minutes
Monday, July 17, 2017
Travilah Elementary School
North Potomac, Maryland

Board Members Present:

- ~~Kathy Georgannas~~ Kathy Georgannas
- Linda Mayo
- Rick Meyer
- Ligia Moss
- Uday Shankar

Board Members Not Present:

- Bryan Greenwald
- Michael Foecking

Representing Vanguard Management:

- Jeff Luther
- Kate Werrett
- Jane Coady

Homeowners Present:

Quorum and Call to Order, at 7:30pm (following conclusion of annual meeting) by Linda Mayo, President

Minutes:

- Minutes for the June 12, 2017 meeting were read and approved by unanimous consent.

Introduction of Jane Coady

Jeff Luther introduce Jane Coady who will be the Vanguard's newly assigned property manager for Potomac Crossing HOA. The Board expressed its sincere appreciation to Kate Werrett her dedication and efforts on behalf of our community and wished her well in new endeavors. The Board looks forward to working with Jane in her new capacity.

Potomac Crossing Homeowners Association
c/o Vanguard Management Associates, Inc.
P.O. Box 39 | Germantown, Maryland 20875-0039
(301)540-8600 x3051

Maintenance Inspections

Motion by Linda Mayo to have Vanguard continue with maintenance "re-inspections" was seconded by Cathy Georgannas and approved by unanimous consent.

Arbitration Filing - Unauthorized Modifications to Fence – 16 Saddle River Court

Motion by Ligia to proceed with filings for mediation/arbitration by Commission on Common Ownership (CCOC) for homeowner's failure to remove 16" fence extension atop of 4' fence was seconded by Rick Meyer and approved by unanimous consent. (Vanguard will prepare filing and submit to County CCOC.)

Next Meeting: There will be no meeting in August. Next meeting will be Monday, September 11, 2017.

Adjournment: 8:30pm

Respectfully submitted,

W. E. "Rick" Meyer
Secretary

Approved with changes 9.11.17