

# POTOMAC CROSSING

HOMEOWNERS ASSOCIATION, INC.

<http://www.potomaccrossinghoa.org>

## Board of Directors Meeting Minutes

Monday, June 8, 2017

Travilah Elementary School

North Potomac, Maryland

### Board Members Present:

- Michael Foecking
- Cathy Georgannas
- Bryan Greenwald
- Linda Mayo
- Rick Meyer
- Ligia Moss
- Uday Shankar

### Representing Vanguard Management:

- Jeff Luther
- Kate Werrett

### Homeowners Present:

- Sue Avijan
- Shirley Ford
- Kathy Rowland
- Shazad Rajput
- Wayne Woo
- John Huang

**Annual Meeting:** There was no quorum for Annual Meeting so will be rescheduled to July, 2017. (See below.)

**Quorum and Call to Order,** at 7:07pm by Linda Mayo, President

### Minutes:

- Minutes for February 13, 2017 meeting were approved by unanimous consent.
- There was no quorum for the scheduled March, 2017 meeting.
- Minutes for hearing held April 10, 2017 were approved by unanimous consent.

Potomac Crossing Homeowners Association

c/o Vanguard Management Associates, Inc.

P.O. Box 39 | Germantown, Maryland 20875-0039

(301)540-8600 x3051

- Minutes for May 8, 2017 meeting were approved by unanimous consent.

**Architectural & Environmental Control Committee:**

Motion by Linda Mayo to nominate Sammi Zhou to be member of AECC. Motion seconded by Bryan Greenwald and approved by unanimous consent. Linda welcomed Sammi to the committee and express appreciation on behalf of the entire Board and the community for his volunteering to serve.

**Common Area Trees:**

Discussion was continued from May 8 meeting regarding proposals for removal of various dead trees. Motion by Michael Foecking to authorize AW Landscapes to perform work as described in their proposal dated May 4, 2017 for total amount of \$4,310. Motion seconded by Linda Mayo and approved by unanimous consent.

**Pet Waste Stations:**

Discussion on options for installation of pet waste stations to be provided by Montgomery County. Management stressed that these stations are not a cure all for pet waste issues and problems and that results vary widely by community. After discussion concurrence emerged a test of four stations be considered and that, if installed, these stations should be located away from school bus stops. Further study is needed to determine best locations including nearby to entrances of pathways or access ways leading to common elements.

Rick Meyer and Kathy Howland volunteered to walk the neighborhood and report with ideas/recommendations on possible sites at future meeting.

**Next Meeting:** Will follow Annual Meeting as re-scheduled at Travilah Elementary at 7:00pm on Monday, July 17, 2017.

**Adjournment:** 8:07pm for Executive Session

Respectfully submitted,

W. E. "Rick" Meyer  
Secretary