

POTOMAC CROSSING

HOMEOWNERS ASSOCIATION, INC.

<http://www.potomaccrossinghoa.org>

**Board of Directors Meeting Minutes
Monday, February 13, 2017
Travilah Elementary School
North Potomac, Maryland**

Board Members Present:

- Michael Foecking
- Bryan Greenwald
- Kathy Georgannas
- Ligia Moss
- Rick Meyer

Not Present:

- Linda Mayo
- Uday Shankar

Representing Vanguard Management:

- Kate Werrett

Quorum and Call to Order, at 7:06pm by Ligia Moss, Vice President, in absence of Linda Mayo.

Minutes:

The January 9, 2017 meeting minutes to include separate Executive Session were read and approved with along with minor revisions by unanimous acclamation.

Certificates of Deposit (CD's) Renewal

Motion by Michael Foecking was seconded "rollover" for additional six (6) months of two Certificates of Deposit (CD's) as expiring on March 23, 2017. Motion was approved unanimously.

Spring Maintenance Inspections

After discussion noting the constructive and positive impact of Fall, 2016 inspections, motion made by Ligia Moss to authorize continuation of maintenance inspections to be performed by Management during Spring, 2017 with cost to be covered out of previously budgeted funds. Motion was seconded by Rick Meyer and was approved unanimously.

AECC

Board continues to work to recruit more members to the AECC. Message to homeowners requesting volunteers for the committee will be included in the next newsletter along with reminder that AECC Guidelines are posted on the PCHOA website.

Next Meeting: Scheduled for 7:00pm on Monday, February 13, 2017, at Travilah Elementary.

Adjournment: 7:45 pm

Respectfully submitted,

W. E. "Rick" Meyer
Secretary